

**To:** Sonich-Mullin, Cynthia[Sonich-Mullin.Cynthia@epa.gov]  
**Cc:** Trovato, Ramona[Trovato.Ramona@epa.gov]; Mitchell, MaryEllen[Mitchell.MaryEllen@epa.gov]; Miller, Betty[Miller.Bettyjo@epa.gov]; Groves, Tia[Groves.Tia@epa.gov]; Sabatini, Alice[Sabatini.Alice@epa.gov]  
**From:** Radzikowski, Mary Ellen  
**Sent:** Wed 3/13/2013 7:33:12 PM  
**Subject:** RE: Travel between now and end of March.. ATTENTION please input needed asap. Travel ON HOLD until this info is received in IOAA

Cindy, Ramona concurred on taking the trip to Denver. All, please consider this email to be SRO approval. Call me if you have any questions.

**Mary Ellen Radzikowski**

Chief of Staff/ORD

radzikowski.maryellen@epa.gov

202 564 6757

**From:** Sonich-Mullin, Cynthia  
**Sent:** Wednesday, March 13, 2013 12:50 PM  
**To:** Radzikowski, Mary Ellen  
**Subject:** RE: Travel between now and end of March.. ATTENTION please input needed asap. Travel ON HOLD until this info is received in IOAA  
**Importance:** High

MER,

Below is the additional information and justification requested for the trips identified.

Let me know if you or Ramona need any additional information.

I know you will let me know the decision on this as soon as possible so I can make any necessary travel adjustments/arrangements.

Thanks,

Cindy

Denver (March 17-21):

· The purpose of this trip is to participate in meetings with the Region 8 Acting Regional Administrator and members of his senior staff. As discussed with Lek, given the change in leadership in the region, I have reached out to Howard Cantor to discuss with him the needs of this region and how we can better collaborate on issues specifically related to Pavillion and hydraulic fracturing. Region 8 is a key player in HF and we need to ensure that we foster good working relationships with the region and share information. I have discussed timing with Howard. Senior staff are available this coming week and include Kate Faye and Martin Hestmark both of whom have been identified as leads on Pavillion.

· If necessary, this trip can be scheduled for a later date. However, this next week affords good timing given the pending meeting with API in early April.

RTP:

· I will work with Hal and Jennifer to meet with them via tanberg.

All, each of you submitted information on trips planned in the month of March into May per the request of Lek.

For the trips listed below, EVEN IF THEY WERE APPROVED IN Govtrip before March 5, please provide an explanation as to why these trips are **mission critical to Ramona** through me as soon as you can. ALL of these trips are on hold until I receive the information and Ramona concurs. I also encourage you to look into alternatives such as using the tanberg where possible.

Bill : trip in March (next week or following week) to DC on STPC workforce subcommittee, matrix guardian, OWE, etc

Jennifer: March 26 trip to DC on Net Zero

April 1 and 2 trip to Portland Oregon. Speaker at Intel labs, Region 10 visit

Sally: Montreal March 21/23. Americana Conference invited speaker

Cindy: Denver March 18/21 . meet w R 8

RTP March 22 lab director meeting re common approaches on matrix management

John: DC March 27/28 Attend NRC IRIS meeting

DC April 2/4 Initial SAB Chemical assessment advisory meeting and NRC arsenic meeting

Ken: Cincinnati March 27/28 Environmental talk at Univeristy of Cincinnati

Peter, David and Hal.. I did not receive and input from you on travel requests between now and end of May.

**Mary Ellen Radzikowski**

Chief of Staff/ORD

[radzikowski.maryellen@epa.gov](mailto:radzikowski.maryellen@epa.gov)

202 564 6757